# GOVERNING BODY

| | Responsibility |
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| 1 | Hold overall responsibility for the conduct, direction, and priorities of the clinical trials service at their Health Service Organisation, and delegate management of the service as and where appropriate |
| 2 | Ensure clinical trial conduct meets legislative, regulatory, and compliance requirements, including the National Clinical Trials Governance Framework and the organisation's Clinical Governance Framework and endorse/authorise organisational policies for the same |
| 3 | Include consideration of the clinical trial service in all business decision-making<br>Ensure the clinical trial service delivers high-quality clinical trials, responsibly and in a safe environment, to all service users |
| 4 | Dedicate time to review and report on clinical trial service systems, performance, and metrics (including the National Aggregate Statistics), and to resolve to or delegate issues |
| 5 | Resource and monitor systems and processes used to deliver the clinical trial service, and continuously look for opportunities for system improvement |
| 6 | Resource for clinical trials to be included in organisational identification, reporting, and management systems (including risk, incident and complaint systems) and continuously look for opportunities for system improvement |
| 7 | Establish and monitor an organisational culture that values safety, compliance, risk management, and quality, and continuously look for opportunities for improvement |
| 8 | Acquire, resource, and routinely engage with a multi-disciplinary workforce and network of consumers (that represent the service users) who participate in strategic and operational decision making |
| 9 | Resource education, training and other resources for staff, including GCP, research integrity, and cultural sensitivity training |
| 10 | Ensure skills and qualifications match responsibilities, functions, and accountabilities |
| 11 | Establish and maintain and work with appropriate healthcare record systems, including electronic medical record systems, for use by the clinical trial workforce |
| 12 | Develop dedicated plans to meet the specific needs of First Peoples as part of the clinical trials service |
| 13 | Involve First Peoples in the workforce to both improve access to, knowledge of, and trust in, clinical trials involving these communities, and mentor and support non-Indigenous members of the workforce |
| 14 | Ensure clinical trials and study visits are delivered in a safe environment |