[Date]

Dear MacHSR Director,

**Re: Support for MacHSR application**

I am writing to confirm my support for the MacHSR Future Leader Fellowship program application submitted by *[Applicant name]* from *[Applicant organisation and department]*.

As the Health Service divisional/operational/professional manager responsible to senior management for [*Applicant name*]’s unit, I can confirm the following:

1. The applicant is well placed to develop an interest in Health Services Research.
2. The applicant has the potential to become a future leader of innovative care within this health service.
3. The problem that the applicant has identified in their application is pertinent to this health service and should be addressed.
4. The applicant has a minimum 0.3 EFT appointment within this health service.
5. **The applicant has in principle support for release from clinical duties at 0.2FTE per week for 12 months for MacHSR Fellow activities with no detriment to salary, and back-fill for the clinical time will be funded by the applicant’s health service**. No funding is provided by MACH to the health service. Details will be finalised by the applicant, unit manager, and CEO-nominated MacHSR lead if the application is successful.

Regards,

*[Manager name]*

*[Position], [Organisation]*

*[Email address]*